

# A CONTRIBUTION TO THE 34<sup>th</sup> ARA CONGRESS (14 pt Bold)

**First Author, Second Author, and Third Author** (12 pt Bold) (no titles please)

First Organization, First Address (12 pt)

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Third Organization, Third Address (12 pt)

E-mail of the corresponding author (12 pt)

**Abstract:** This document is an example of a contribution to be submitted for the 34<sup>th</sup> ARA Congress. This is the abstract in font size: 9 pt with the heading in bold. Please use the Times New Roman font. The title is in size 14 pt Bold (all capital letters), the names of the authors are in size 12 pt Bold and the name of the organization and its address are in size 12 pt. The rest of the text is in single-space, typed in a two column layout and font size 10 pt. **Please do not number the pages.**

## 1. Introduction (Headings – 10 pt Bold)

**Deadline for contributions: the 1<sup>st</sup> of March 2010.** Contributions should not exceed **4 (four) complete pages.** This limit will be carefully observed. Authors are also kindly requested to adhere to the formatting instructions for font size and layout.

## 2. How to submit your document

Please send your contribution as an e-mail attachment to Mr. Adi MUSTATA ([congres.ara@unap.ro](mailto:congres.ara@unap.ro)), using Microsoft Word (Office 97 or higher for PCs).

**Authors should indicate the subject matter (i.e. Art, Physics, etc.) of their paper in their e-mails along with their mailing address, daytime phone number and fax if available.** Authors will be notified by e-mail if their contribution is accepted. The Proceedings will be printed after the congress. **A limit of one paper per author/coauthor will be enforced for Proceedings. Only the papers presented at the Congress by at least one registered author will be included in the Proceedings.**

## 3. How to prepare your paper

In MS Word, under the *File* menu, choose *Page Setup* and set the *Top, Bottom, Left & Right Margins* as 2 cm, the *Gutter* as 0 cm, and the *Header and Footer* to 1.2 cm and choose *Apply to: Whole Document*. Then select the *Paper Size* tab and set the *Paper Size: Letter* and *Orientation: Portrait*. To setup the two-column format, select *Columns* under the *Format* menu. Here set number of columns to 2 and check the *Equal column width* box on the lower left corner. Then set the *Column Width* to 8.15 cm and *Spacing* to 0.69 cm and choose *Apply to: This point forward*. It is also requested that the contributions should include an abstract, an introduction, conclusions and relevant references in addition to the paper itself.

## 4. Figures and Tables

Figures and tables must fit into a single column (8.45 cm). Wider figures may be placed in single columns but only as an exception as long as the paper does not exceed its 4-page limit. Figure and table titles must be typed in bold and should appear below the figures and above the tables.

## 5. Equations

Equations must also fit into a single column (8.45 cm). Please use *italics* for symbols, **bold** face for vectors and normal fonts for standard functions (i.e. log, ln, exp) and subscripts (i.e. H<sub>appl</sub>).

## 6. References

References should be numbered in the text in the order they are cited [1]. Multiple consecutive references may be abbreviated as [2–5]. The following style must be used for all contributions:

[1] Author-X (last/family name), A. B. (first & middle initials), *Title of the book*, Publisher, City of publication, Year, Page reference.

[2] Author-Y, C. D., and Author-Z, E. F., *Name of the Journal / Proceedings*, **83** (volume), 1526 (first page), 1998 (year).

## 7. Other

In order to allow as many authors as possible to present their work, individuals considering submitting several similar papers should combine their related work in one contribution. Thank you for adhering to these instructions.

Technical Program Committee